

<p style="text-align: center;">COLLEGE OF INTEGRATED CHINESE MEDICINE JOB DESCRIPTION FOR PRACTICAL SKILLS TUTORS</p>

Title of post: Practical skills tutor

Accountable to: Principal

Overview: The job of practical skills tutor involves giving feedback to students in class or in the clinic in all areas of practical work.

Qualifications and previous experience. Preference will be given to people who:

- Are working with an integration of both Five Element and TCM styles of treatment.
- Are practitioners who have at least three years experience and are using point location in regular weekly practice - length of experience will be taken into consideration. Previous experience of running point location groups will also be taken into consideration.

Skills, knowledge and aptitude. Preference will be given to people who:

- Can assist in all areas of practical work such as point location, needle technique, cupping, guasha, tongue and pulse diagnosis and moxa.
- Can give feedback on point location in order to maximise the student's learning, for example, confirm good locations and procedures and avoid issues of rightness and wrongness.
- Can make and maintain rapport with students as well as explain clearly any practical techniques bearing in mind the students' individual abilities.
- Will take their lead from the main lecturer and work as part of a team.
- Will contact the main lecturer at least two days before the class.
- Wish to contribute to the College and attend Staff Development and other training sessions.

- Have a teaching background or show an aptitude for teaching and have an interest in teaching and educational issues.

Availability. Preference will be given to people who:

- Are available to assist on a regular basis and can be flexible in the amount of time they assist.
- Can be available to work on both weekends and Mondays and Tuesdays and can be available on other days if necessary.
- Are available to work for short one-hour slots where necessary as well as longer slots.

Training and appraisals

- Successful applicants must agree to be taken on for a one-year probationary period which may or may not lead to them being taken on as a practical skills tutor. During this year they will be given appraisals on their aptitude for carrying out this work.

Remuneration and hours

- £30 per hour. Hours will vary.

Updated February 2024